



Norwalk Dental Arts, P.C.

Aesthetic
Diagnostic
Dental Implants
Preventive
Restorative
Periodontics
Sleep Apnea
TMJ Therapy

John J. Corino, DMD,MS
Prosthodontist

Selma Kaplan, DMD, MS
Periodontist

APPOINTMENTS

Out of regard for our patients' time, we see patients by appointment ONLY. An appointment in this office is a contract of time reserved for your treatment. We respect our patients' valuable time and will make all efforts to limit your waiting to an absolute minimum. We request the same courtesy from our patients. If you find it is impossible to keep your appointment, please notify us in advance so that we may give your time to someone else. Failure to keep your appointment without a 24 hour notice will result in a charge for lost time.

PAYMENTS

Payment in full is due at the time of service. Cash, check or credit cards are accepted.

When other arrangements need to be made, we feel that everyone benefits when definite financial agreements are agreed upon.

Accordingly, we have prepared this material to acquaint you with our financial policy. The following plans are available for payment in this office:

A. MONTHLY STATEMENT

Statements will be sent on a monthly basis. Payment of the full current balance will be expected within ten days of receipt of your statement. A monthly service charge of 1.5% will be made on past due accounts.

B. EXTENDED PAYMENT

An initial payment of one-third the fee is payable at the time treatment is begun. The balance is paid in two equal installments with the specific dates to be arranged.

All treatment which requires the services of our laboratory necessitates one-third of the estimate in advance.

In extenuating circumstances, other arrangements can be made.

C. ONE-HALF FEE IN ADVANCE – BALANCE AT LATER SPECIFIED DATE

In this case, an initial payment of one-half the fee is payable at the time treatment is begun. The balance will be due and payable at a mutually agreed upon date. Patients will be billed for the balance at that time.

D. DENTAL BANK LOAN

For your convenience, dental bank loans are available and the patient is welcome to make personal arrangements with their bank.

E. INSURANCE CLAIMS

Patients who carry health insurance should remember that professional services are rendered and charged to the patient, not the insurance company, with the patient responsible for the account.

To avoid disappointment, we strongly suggest that patients contact their insurance company to make certain their dental insurance assumptions are correct. As you know, most insurance companies pay only a portion of the dental fee.

We assist you in filing insurance claims by providing you with a Super Bill. Simply attached the Super Bill to your completed form and mail to your insurance company. It is the patient's responsibility to file insurance claims.

EMERGENCIES DO ARISE

Occasionally unforeseen situations do arise, which may prevent a patient from making a payment as pre-arranged on a given day. We realize that these things happen. However, in this case, we ask that patients please contact our office to avoid the possibility of a misunderstanding.

Should you need any further information or clarification, please telephone the office at 908.665.1161.